



BAZAAR/BOOTH APPLICATION FORM

Booth Particular:

Booth/Company Name:	
Address:	
Telephone:	
Fax:	
Mobile Phone:	
Email:	
Contact Person:	
NRIC/Passport No.:	

Presented by,



Secretariat:

Place Borneo Sdn. Bhd.
115, Lot 11607, Block 16 KCLD, RH Plaza,
Lorong Lapangan Terbang 1, 93250 Kuching Sarawak
Tel: +6082 555 189
Fax: +6082 555 996
kuchingwaterfrontjazz@gmail.com
www.kuchingwaterfrontjazz.com



Booth:

Type of Booth	Unit Price (MYR)	Quantity	Total (MYR)
10 ft. x 10 ft. tent with: <ul style="list-style-type: none"> • 1 Table with table cloth @ 3ft. x 7ft. • 2 Chairs • 1 Lighting • 1 Ceiling Fan • 1 Power Socket @ 13amp 	800.00 <i>(rental fee for 2 days)</i>		
Total (MYR):			

Additional/Optional:	Unit Price (MYR)	Quantity	Total (MYR)
Extra table @ 1 no. (3ft. x 6ft. long table with table cloth)	25.00		
Extra chair @ 1 no.	5.00		
Total (MYR):			

Booth Taker:

No.	Name of Staff	Gender	NRIC/ Passport No.	Contact No.
1.				
2.				
3.				
4.				

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Product List:

No.	Proposed list of items to be sold	Price
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

* **Note:** Products not listed **MAY NOT** be allowed to be sold at the festival. *(Please attach additional sheet if necessary).*

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TERMS AND CONDITIONS

1. APPLICATION FOR PARTICIPATION

All application forms duly completed and signed shall be submitted to the KWJF 2017 Secretariat. Only successful application will be notified by the KWJF 2017 Secretariat. The KWJF 2017 Secretariat reserves the right to accept or reject application without disclosing to the applicant any reason whatsoever thereof.

2. PAYMENT

Successful booth takers shall make the full payment either by cash or cheque payable in Malaysian Ringgit (MYR) to Place Borneo Sdn Bhd on or before **30th August 2017**. With the payment, it shall be deemed to be the confirmation of participation at the Kuching Waterfront Jazz Festival 2017. Once payment is made, no cancellation of the booth will be entertained. Payment for the additional passes is to be paid to Place Borneo Sdn Bhd together with the booth fee.

NON-REFUNDABLE deposit of RM300.00 to be paid upon confirmation of booth. All monies (full payment) paid are strictly **NON-REFUNDABLE** but transferable to another party of similar merchandise upon approval from the KWJF 2017 Secretariat.

3. PASSES FOR THE STAFF/CREW

The maximum number of staff/crew allowed is limited to **TWO (2)** persons only per booth for 2 days. **TWO (2)** passes will be given free to the booth taker. Only **TWO (2)** additional passes can be purchased for each booth and the additional pass is priced at RM80.00 each for 2 days.

4. CONSTRUCTION AND DECORATION OF BOOTH

The booth taker is allowed to decorate their stall as appropriate without causing damages to the structural and/or facilities provided by the KWJF 2017 Secretariat. Any damage caused by the booth taker or his/her contractor on the booth structure and/or facilities at the festival ground, the booth taker shall be held responsible to repair or compensate for the damages. The booth taker must complete any/all the decoration, build-up and tear down within the time frame stipulated by the KWJF 2017 Secretariat.

5. SUBLETTING

Use of space is **NON-TRANSFERABLE**. If booth takers are found subletting the space without explicit permission from the KWJF 2017 Secretariat, the booth could be evicted from the Festival ground without explanation and no refund of payment will be made.

Presented by,


GRAND MARGHERITA
HOTEL

Try Us, You'll Love It

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6. USE OF BOOTH

The booth taker shall confine his/her business display or promotional merchandise within the confines of the canopy. No exhibit or material, which may cause danger or damages, will be allowed within the Festival Ground. If the displayed products or services provided are not appropriately within the scope of the bazaar or does not conform with product list/services submitted to the KWJF 2017 Secretariat earlier, the KWJF 2017 Secretariat shall reserve the right to cancel the booth taker's participation in the event and all payments collected will be forfeited.

Food vendors are not allowed to sell both non-alcoholic and alcoholic beverages in their respective stalls.

7. SECURITY

The booth taker shall take all security precaution in the interest of the Festival. The KWJF 2017 Secretariat shall not be held responsible for any loss or theft of exhibits/products at the festival ground during the build-up, actual festival day and tear down period. The booth taker is responsible for his/her own merchandises and should insure the merchandises against loss or damage from any cause whatsoever. All properties belonging to the booth taker is to remain in his/her care and custody. The booth taker also agrees to waive the right of subrogation against the KWJF 2017 Secretariat and its contractors and employees whichever is appropriate.

8. CLEANLINESS

Booth takers shall be responsible for the cleanliness of his/her booth and the surrounding area. Rubbish is to be disposed of at designated place only.

9. INSURANCE, LIABILITY AND RISKS

The onus is on the booth taker to take up appropriate insurance coverage against all claims arising from injury to person or loss of property in their respective stall throughout the festival period. All booth takers are to indemnify and to keep indemnified the KWJF 2017 Secretariat against all actions proceedings, claims, costs, charges, expenses and demands in respect of any injury to person or loss of property of the booth takers during the event. The liability or risks of the employees, agents or exhibits shall be the responsibilities of the booth takers.

10. DAMAGES

The Booth Taker shall be liable for any damage to the walls or to any part of the Festival ground in which their merchandises are places and shall not paint or stick anything to the booth, on the floor, ceiling, pillars or walls without prior written approval from the KWJF 2017 Secretariat. All alterations to the wall, floor, ceiling, pillars shall be made good to its original condition.

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11. CANCELLATION ON PARTICIPATION

The KWJF 2017 Secretariat reserves the right and without liability to terminate the application if the applicant did not adhere to the term and condition of festival bazaar and any payment made hereof will be forfeited. In this case, the KWJF 2017 Secretariat shall also have the right and at its absolute discretion to re-let the stall vacated by the said booth taker. The booth taker in default shall be liable to pay the entire participation fee to the KWJF 2017 Secretariat as liquidated damages for the loss of rental. In case of cancellation of the festival by the KWJF 2017 Organizer prior to the actual festival date, the booth payment will be made in full to the applicants.

12. GENERAL

All matters not covered by the Terms and Conditions herein are subjected to the decision of the KWJF 2017 Secretariat. The Terms and Conditions may be amended at any time by the KWJF 2017 Secretariat and all amendments that may be so made shall be equally binding on all parties affected by the KWJF 2017 Secretariat, as the original Terms and Conditions.

13. FAILURE OF SERVICES

The KWJF 2017 Organizer shall not be responsible for any income loss incurred by the booth taker directly or indirectly attributable to the cancellation, suspension or reduction of duration of the schedule festival from the period advertised or specified due to (a) Force Majeure (b) Acts of war, military activity and government statutory or civil authority requisition (c) Fire, flood, typhoon, acts of God, severe weather or combination of the above (d) Damages caused by an aerial object or aircraft (e) strikes or lockouts by workmen (f) Any other deemed beyond the control of the KWJF 2017 Organizer.

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I _____ hereby agreed and willing to abide to the terms and conditions above.

 Signature of Applicant

Name:

Date:

IC/ Passport No.:

For Office Use Only

Application Form:

Received by:	
Date Received:	
Invoice No:	

Payment:

Date Received:	
Amount:	
Cash/Cheque:	
Receipt No:	
Booth Allocated:	
Remarks:	

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